

# Public Document Pack

## Witney Town Council

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Town Clerk

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Mayor of Witney



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3 June 2019

To: Members of the Stronger Communities - J Aitman, L Ashbourne, R Bolger, O Collins, D Enright, J King, A McMahon and R Smith (and all other Town Councillors for information)

You are hereby summonsed to a Meeting of the **Stronger Communities** Committee to be held in the Gallery Room, The Corn Exchange, Witney on **Monday, 10th June, 2019 at 7.00 pm** for the transaction of the business stated below.

### RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography. As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

### AGENDA

*All Council Meetings are open to the public and press, unless otherwise stated.*

1. **Apologies for Absence**

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Democratic Services Officer ([nicky.cayley@witney-tc.gov.uk](mailto:nicky.cayley@witney-tc.gov.uk)) **prior to the meeting**, stating the reason for absence.

***Standing Order 30(a)(v)** permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.*

2. **Declarations of Interest**

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. **Election of Vice Chairman**

To receive nominations and agree a Vice Chairman of this Committee for the ensuing municipal year.

4. **Minutes**
  - a) To adopt and sign as a correct record the minutes of the meeting of the Community Services Committee held on 18 March 2019 (enclosed).
  - b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).
5. **Public Participation**

*The meeting will adjourn for this item.*

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.
6. **Committee Terms of Reference, Vision & Objectives for the Municipal Year**

To receive and consider the report of the Town Clerk (enclosed).
7. **Operational Report - Progress since last meeting**

To receive and consider the report of the Operations and Estates Officer (enclosed).
8. **Street Furniture and Infrastructure**
  - 8.1 Request for Grit Bin from a resident – Beech Road – correspondence enclosed
  - 8.2 Request for a Memorial Bench on The Leys – report of Operations & Estates Officer (enclosed)
  - 8.3 Defibrillators – report of the Operations & Estates Officer (enclosed)
  - 8.4 Trees – report of Operations & Estates Officer (enclosed)
9. **Community Piano**

That Chairman has requested that the Committee gives consideration to a Community Piano <http://www.streetpianos.com/> Further information will be given at the meeting.
10. **Communications Update**

To receive and consider the report of the Communications & Events Officer (enclosed).
11. **Events Report**
  - 11.1 Civil/Council run events – report of the Communications & Events Officer (enclosed)
  - 11.2 Third Party events on Council land – update from the Operations & Estates Officer (enclosed)
12. **Armistice Centenary Poppies & Blankets**

To receive and consider the report of the Office Manager (enclosed).
13. **Christmas Competitions in Schools**

To receive and consider the report of the Projects Officer (enclosed)
14. **World Refugee Day - Flying the Refugee Nation Flag**

To RESOLVE to fly the Refugee Nation Flag on 20 June 2019 – Chairman’s verbal report
15. **Farmers Close Green Space**

To receive and consider the report of the Town Clerk (enclosed)

16. **Finance Report**

To receive and consider the report of the Town Clerk (enclosed).

17. **Witney & District Twinning Association**

To note the minutes of the meetings held on 1 April and 12 May 2019 (enclosed)



Town Clerk

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